

# Creative Element Form

Contact Person: \_\_\_\_\_

Preview Date and Time: Y/N \_\_\_\_\_

Due Date: \_\_\_\_\_

(Our technical team wants to give your project the time and attention it deserves. Please submit this form to Tim two weeks prior to your due date.)

What is the element?

Prop     Stage Design    Do you have it?     yes  
                   no

Dance     Drama    Please list the title of the song  
or skit: \_\_\_\_\_

Special Music  
\_\_\_\_\_

Element will be used in:

Traditional     Big House     Contemporary  
 Refuge    \_\_\_\_\_

**Please describe your vision for the element that you need.**

(What message or lesson are you trying to convey to your audience?)

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Will you need special lighting support? (please explain) \_\_\_\_\_

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Will you need special sound support? (special microphones, sound effects, etc)

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